



**AMERICAN LEGION AUXILIARY
UNIFORM DISTRICT CONSTITUTION
SIXTH DISTRICT DEPARTMENT OF NEBRASKA**

PREAMBLE

For God and Country, associate ourselves together for the following purposes:

To uphold and defend the Constitution of the United States of America;
To maintain law and order;
To foster and perpetuate a one hundred percent Americanism;
To preserve the memories and incidents of our associations in all Wars;
To inculcate a sense of individual obligation to the community, state and nation;
To combat the autocracy of both the classes and the masses;
To make right the master of might;
To promote peace and good will on earth;
To safeguard and transmit to posterity the principles of justice, freedom and democracy;
To participate in and contribute to the accomplishment of the aims and purposes of the American Legion;
To consecrate and sanctify our association by our devotion to mutual helpfulness.

**ARTICLE I
Name**

The name of this organization shall be American Legion Auxiliary, Sixth District Department of Nebraska.

**ARTICLE II
Object**

Section 1: The object of this organization shall be to unify the work of the District; to further the purposes of The American Legion as outlined in its Preamble; and to assist and cooperate with all plans and policies of the Department and the National organizations of the American Legion Auxiliary

**ARTICLE III
Membership**

Section 1: All Units in the Sixth District belonging to the American Legion Auxiliary, Department of Nebraska, shall be considered members of this organization.

Section 2: No person may be a member at any one time of more than one Unit of the American Legion Auxiliary.

ARTICLE IV

Officers

Section 1: The officers of the Sixth District shall be District President and District Vice President. The District President and the District Vice President shall be elected annually at the District Convention by the duly elected and accredited delegation attending said Convention.

The District Secretary and/or Treasurer, Parliamentarian, Chaplain and/or Historian shall be appointed by the District President.

Any member who is in good standing and present at the District Convention shall be eligible for election to office.

The District President and District Vice President may serve two (2) consecutive *one year terms*. After having served two (2) consecutive terms in each office, they shall be ineligible for an elective office until two (2) terms have elapsed. (6/24/2021)

Section 2: The duties of the officers of the District organization shall be such as are provided by customary parliamentary authority, additional responsibilities and guidelines of District officers shall be placed in the District Bylaws and/or Standing Rules. (6/24/2021)

Section 3: The term of office of District officers shall be one year. They shall be elected and installed at their District Convention to take office at the close of the ensuing Department Convention.

The time period from District Convention to Department Convention shall allow the retiring District President to fully complete the year, while also serving as a training period for the District President elect without deleting the final duties of the current District President.

The outgoing District President shall serve on the Department Executive Committee (DEC) through the adjournment of Department Convention.

The incoming District President shall attend the Post-Convention Department Executive Committee (DEC) meeting immediately following the adjournment of the Department Convention with the newly elected Department President presiding.

Section 4: The District Executive Committee (DEC) shall be composed of the following: District President, District Vice President, District Secretary and/or Treasurer, District Chaplain, and District Historian, Immediate Past District President, District Parliamentarian and the County Presidents of the District.

County officers shall be elected at County Conventions. In the event a County President is not elected or is unable to serve, the District President shall have the authority to appoint a County Representative.

It shall be the duty of these officers to act as representatives of the District in all matters referred to them by the District President (6/24/2021)

Between conventions, the administrative power of the District shall be vested in the District Executive Committee.

All Past District Presidents, as members of the District, in good standing in their Units shall be members of the District Executive Committee, with all rights except the right to vote.

Section 5: In the event of the death or resignation of the District President, the District Vice-President shall immediately succeed to the office of the District President with written notification to the Department Secretary.

Section 6: In the event of the death or resignation of the District Vice-President, the District President shall fill said vacancy by appointment with the approval of the District Executive Committee and shall notify the Department Secretary of the appointment.

ARTICLE V Conventions

Section 1: The time and place of the annual Convention of the District shall be the same as that of the American Legion Convention of the District. The American Legion to determine the time and place.

Section 2: Convention: In the event of a declared emergency, the District President has the authority with the approval of the District Executive Committee to convene and conduct by electronic and/or virtual media the District Fall Conference and the District Spring Convention with the endorsement of The District American Legion. (6/24/2021 Lincoln)

Section 3: District Meetings: In the event of a declared emergency, the District President shall have the authority to convene and conduct District Executive Committee meeting(s) by electronic and/or virtual media. All resulting business decisions shall be deemed valid. Other electronic or virtual media Committee meeting(s) must be approved by the District President and the District Executive Committee. (6/24/2021 Lincoln)

Section 4: The District Executive Committee, as the governing body of the District shall be notified of the emergency and date and time of said electronic and/or virtual media Conference and/or Convention, extending the notice to Department and all Units in the District. (06/25/2021 Lincoln NE)

All business decisions resulting from electronic and/or virtual media meetings shall be deemed valid. (6/24/2021 Lincoln)

Section 5: A quorum is present if there is the attendance of 20% of the Units within the jurisdiction.

Section 6: Representation at the District Convention shall be the same as that granted Units at the Department Convention.

ARTICLE VI Parliamentary Authority

Section 1: The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this organization in all cases in which they are applicable and in which they are not inconsistent with applicable state statutes, the National governing documents of the American Legion Auxiliary, the Department governing documents and the constitution, bylaws, and standing rules adopted by the District.

ARTICLE VII Amendments

Section 1: Inasmuch as this is a Uniform Constitution to be maintained by all Districts, amendments to this Constitution must be presented in writing to the District Presidents of the Department of Nebraska who will inform their respective Units at least sixty (60) days prior to Department Convention. Said amendments shall be presented at the Department Convention to the Chairman of Constitution and By-Laws and shall be read at least twenty-four (24) hours before the vote thereon. It shall require a two-thirds (2/3) vote to carry.

Section 2: To be in compliance with the National Organization and the Department of Nebraska governing documents, the Uniform District Constitution shall automatically be amended/updated to adhere to National and Department updates; thus, no formal resolution or amendment shall be required to make said changes. Updates shall be effective immediately.

The Uniform District Constitution governing document shall be in compliance with the National Organization and the Department of Nebraska governing documents and shall not set forth any change that would be greater than that provided through the National Organization.

The Department Executive Committee shall review all automatic updated entries at the annual Department Convention to ensure revisions have been properly updated. (6/24/2021 Lincoln)

Section 3: The District Presidents shall be notified of automatic updates made to the Uniform District Constitution; in turn the District President shall communicate automatic updates to District Units, thereby instituting the necessary updates at all levels of the Department of Nebraska Auxiliary.

Notification of automatic updated entries shall be placed in The American Legion Auxiliary Department of Nebraska Star publication. (6/24/2021 Lincoln)

ARTICLE VIII By-Laws

Section 1: Each district is privileged to adopt such By-Laws and Standing Rules as are deemed necessary provided they do not conflict in any way with the Department and National Constitution and By-Laws.

Revised June, 1992 at Department Convention, South Sioux City, NE.

Revised June 25, 2000 at Department Convention, Kearney, NE.

Revised June 25, 2015 at Department Convention, Kearney, NE.

Revised June 24, 2021 at Department Convention, Lincoln NE.

Revised June 21, 2024 at Department Convention, Kearney NE.

**SIXTH DISTRICT
AMERICAN LEGION AUXILIARY
OF NEBRASKA
BYLAWS**

**ARTICLE I
REVENUE**

- Section 1. The necessary revenue for the support of this organization shall be derived from per capita tax of forty cents (\$.40) on the membership of the Department calendar year. This per capita tax should be paid to the District secretary-Treasurer beginning September 1 through January 1. Such revenue shall be used to defray any expense by the Executive Board of the District. the District President shall notify each Unit, prior to September 1, that this tax is due. Revised at Spring Convention in St Paul NE, March 13, 2011
- Section 2. A financial statement for the year and the minutes of the District Convention shall be sent to Department Headquarters within three weeks after District Convention.
- Section 3. The District President shall appoint an auditing committee of two, who shall audit the accounts of the Secretary-Treasurer, within three weeks after the District Convention and submit their reports to the President.

RECOMMENDED BY THE EXECUTIVE BOARD

- Section 4. A District Six VA&R program be established, and each Unit in the District be assessed a minimum of \$10.00 a year to pay for this program. There would be two projects at each facility, the Grand Island Veterans Medical center and Central Nebraska Veterans Home in Kearney. Revised at Spring Convention in Kearney, NE March 3, 2019

RECOMMENDED BY THE EXECUTIVE BOARD

- Section 5. The term of office of the District officers shall be one year. They shall be elected And installed at the Spring Convention, to take office at the close of the ensuing Department Convention.
This recommendation is to coincide with Article IV, Section 3 of the Uniform District Convention That became effective at the Department Convention, 1992

**ARTICLE II
OFFICERS**

- Section 1. The District Vice President upon her election automatically becomes the alternate to the District President.

**ARTICLE III
PARLIAMENTARY AUTHORITY**

Section 1. The rules of procedure shall be those set forth in *Roberts Rules of Order, Newly Revised*, except as otherwise expressly provided for herein.

**ARTICLE IV
AMENDMENTS**

Section 1. These Bylaws may be amended at any District Convention by a majority vote.

**SIXTH DISTRICT
AMERICAN LEGION AUXILIARY
OF NEBRASKA
STANDING RULES**

1. That up to 35 cents per mile be allowed to the District President for visiting Units and County Conventions in her District. Revised Spring Convention, Boleus NE March 6, 2016
2. The District Page to the State Convention to be chosen by the District President from Unit membership and upon recommendation of the District President. That she be allowed a \$25.00 expense account. However, this amount can be changed by consent of the District Executive Board. Revised at Fall Meeting in Gibbon, October 7, 2018.
3. That the District President be presented with a District Past President's pin upon completion of her term of service, whether it be one or two years at the expense of the District.
4. The District will pay \$200.00 to help occur expenses to National Convention. Preferred member will be District President or a District 6 member representing as a delegate for District 6. Revised at Spring Convention, Doniphan NE, March 5, 2024
5. A pin for the Past President of the Junior District organization will be purchased by the District.
6. That the District Awards be as follows:

HISTORY BOOKS:

First Place:	\$5.00 award
Second Place:	\$3.00 award
Third Place:	\$2.00 award

PUBLICITY BOOKS:

First Place:	\$5.00 award
Second Place:	\$3.00 award
Third Place:	\$2.00 award

POPPY CENTERPIECES:

First Place: \$5.00 award
Second Place: \$3.00 award
Third Place: \$2.00 award

YEAR BOOKS:

First Place: \$5.00 award
Second Place: \$3.00 award
Third Place: \$2.00 award

PRAYER BOOKS:

First Place: \$5.00 award
Second Place: \$3.00 award
Third Place: \$2.00 award

7. JEAN HENKENS CERTIFICATE

Awarded to the Unit with the highest percentage of goal at Spring District Convention.
The Unit will be awarded a certificate at District Convention. Revise at Fall Meeting in Gibbon,
October 7, 2018

8. Any recommendation of the Executive Board if so designated will be added to these rules.

9. The guest speaker will be paid \$15.00 towards expenses if not provided by Department. The Department President, as guest speaker, will be given a gift from the District not to exceed \$20.00 and another guest speaker will be given a gift not to exceed \$12.00. The District President to purchase gifts and payment made from District funds after submitting receipt. Revised at Spring Convention, St Paul, NE March 5, 2000

10. COURTESY RULES

FALL ROUNDUP

The hosting Unit shall receive \$50.00 to help take care of expenses. Registration fee will be \$5.00. Hosting Unit will provide a corsage if feel deemed warrant for the following District Officers: President, Vice President, Secretary-Treasurer, Chaplain, Historian, Parliamentarian and Junior President. Corsages to Department Officers; NEC Committeewoman, President, Vice President, Secretary and/or Treasurer, Chaplain, Historian, and Junior President and invited guest speaker, if they choose to.

The District shall provide courtesy meal tickets and registration to the District President, Vice President and Secretary and/or Treasurer, one assigned Department Officer and 1 guest speaker. Revised at Fall Meeting in Gibbon, October 7, 2018.

SPRING CONVENTION

The hosting Unit shall receive \$50.00 to help take care of expenses. Registration fee will be \$5.00. Hosting Unit will provide a corsage if feel deemed warrant for the following District Officers: President, Vice President, Secretary-Treasurer, Chaplain, Historian, Parliamentarian and Junior President. Corsages to Department Officers; NEC Committeewoman, President, Vice President, Secretary and/or Treasurer, Chaplain, Historian, and Junior President and invited guest speaker, if they choose to.

The District shall provide courtesy meal tickets and registration to the District President, Vice President and Secretary and/or Treasurer, one assigned Department Officer and 1 guest speaker. Revised at Fall Meeting in Gibbon, October 7, 2018.

GOLD STAR MEMBERS (mothers, wives, sisters, daughters, granddaughters)

Should be recognized at the Spring Convention. Twenty-five dollars will be donated to the VA&R Gift Shop Program in their recognition. Revised at Spring Convention, Grand Island, NE, March 2025

GIRLS STATE ORIENTATION

The hosting Unit shall receive \$25.00 to help take care of expenses as no registration is to be charged. Girls State Orientation Speaker will be given \$25.00. Revised at Spring Convention Burwell NE, March 9, 1997

DISTRICT JUNIOR CONVENTION

The hosting Unit shall receive \$50.00 to help take care of expenses. Revised at Spring Convention, Burwell NE, March 9, 1997

11. The following are routine expenses incurred by the District and should be paid immediately as they occur by the District Secretary-Treasurer without prior approval by the Executive Board: Fall Round Up; Girls State Orientation; Spring Convention; District President or alternate to District President allowance for National Convention; Pins for Past President and the Junior President District organization. Plus, the expenses to District VA&R events that occurred throughout the year. Including yearly fees for two ALAMIS memberships. Revised at Spring Convention, Kearney, March 1, 2020.

12. QUORUM TO CONDUCT BUSINESS

To conduct business there shall be a quorum of 20% Units in attendance at District Convention, and a quorum of 5 people in attendance for Executive Board meeting.

Revised Spring Convention Boleus, NE March 6, 2016

13. EXECUTIVE BOARD:

All Past District Presidents shall be made honorary life members of the District Executive Committee without vote and without expense to the District. One (1) vote of the Past District President is provided for and shall be cast by the immediate Past District President. In case of her absence the most immediate to her, who is present, shall cast 1 vote. Revised at Spring Convention, Kearney, March 1, 2020.

14. ELECTRONIC MEETINGS

The Nebraska American Legion Auxiliary District Six may conduct business via use of electronic means instead of in person, with proper notifications to members. All business decisions resulting from this electronic meeting shall be deemed valid.

Resolution presented as 5/renumbered Standing Rule 14, Spring Convention, March 2021.

SUGGESTED DUTIES OF COUNTY PRESIDENTS

1. The County President, with the District Officers, constitute the District Executive Committee.
2. Every County should have at least one County meeting a year.
3. The County President should be responsible for planning the County Convention and should preside at the meeting.
4. The County President should send notice of the County Convention and time and place of meeting to the District President and each Unit in the respective County not less than two weeks prior to the date of County Convention.
5. The County President should write Units of her respective County to urge them to get their membership dues, (upon the request of the District President)
6. The County President should keep a record of letters and cards written to Units on request of the District President and report the same.
7. It is recommended to The American Legion that the County President be a member of the Boys and Girl County Government Committee.
8. The County President should be responsible for the publicity of her County Convention to the newspapers and Auxiliary Star and should collect publicity items from the Units in her County for the District Scrapbook.
9. Insofar as possible, the County Convention should visit her individual Units during her term of office.

10. Copies of the minutes of the County Convention should be sent to the District President and District Historian within 3 weeks of the County Convention. The County President should submit a complete list of County Officers to the District as soon as possible after election.

These duties were printed as of 6/30/84


DISTRICT PRESIDENT

9-27-25
DATE OF APPROVAL


DISTRICT CONSTITUTION CHAIRMAN